

Building Code Identification Number (BCIN).

In general, designers other than professional engineers and architects that engage in the following “design activities” are required to meet the qualification/registration requirements under the Building Code:

- Preparing a design as part of a building permit application;
- Giving information or an opinion concerning whether a building or part of a building complies with the Building Code if the information or opinion is to be submitted to a chief building official in connection with a building permit application; and
- Preparing a written report for submission to the chief building official based on a general review, where a general review is required by the Building Code.

What is an “Other Designer”?

An “Other Designer” is a designer who is not engaged in the business of providing design activities to the public or is exempted from registration under Sentence 3.2.4.1.(3) or (4) of Division C. Subsection 3.2.5. of Divisions C of the Building Code sets out the requirements for “Other Designers”. Examples include in-house designers of certain design/build firms.

In order to be qualified as an “Other Designer”, individual must successfully complete the Ministry of Municipal Affairs and Housing Examination Program and file qualification information with the Director of the Building and Development Branch.

Filing forms can be downloaded from the Building Code website:
www.ontario.ca/buildingcode

I want to be qualified as an “Other Designer”. What must I do to become qualified? What fees are payable?

The qualification requirements for “Other Designers” include:

- Successful completion of the Ministry of Municipal Affairs and Housing Examination Program, which includes passing a legal/process examination, as well as technical exam(s) in the designer’s area(s) of practice;
<http://www.mah.gov.on.ca/Page8611.aspx>
<http://www.mah.gov.on.ca/Page8617.aspx>
<http://www.mah.gov.on.ca/Page8591.aspx>
- Filing qualification information with the Director of the Building and Development Branch. The \$80 filing fee is reduced to \$70 if done electronically over the internet on the QuARTS system at www.ontario.ca/buildingcode; and
- Maintaining Building Code knowledge.
http://www.e-laws.gov.on.ca/html/regs/english/elaws_regs_060350_e.htm